

PARLEY'S RAILS, TRAILS AND TUNNELS [PRATT] COALITION MEETING MINUTES

Date: Wednesday, April 23, 2008

Time: 11:30 – 1:00 p.m.

Place: Salt Lake County Government Center located at 2001 South State Street, Room S1002

Co-Chair(s) Conducting Meeting: Juan Arce-Larreta and Rita Lund

PRATT Board Members

Juan Arce-Larreta

Milton Braselton, Excused

Robin Carbaugh

Karen Hale, Not in Attendance

Rick Johnston

Ken Jones

Steve Lester

Rita Lund

George Ramjoué

Matt Sibul

Lynne Olson

Julie Peck-Dabling, Excused

Kim Paulding, Excused

Helen Peters

Suzanne Weaver

A G E N D A

1. Welcome, Introductions, Announcements and Recording of Volunteer Hours

Individuals other than PRATT Board Members Attending:

Salt Lake County – Walt Gilmore

Salt Lake City – Hank Welch, Mayor's Office; Dell Cook, Engineering Department; Dan Bergenthal, Traffic Division

UDOT – Mark Parry, Region 2

Sugar House Park Authority – Lex Hemphill

Architectural Nexus – Jack Hammond

ArchSitio Design – Steven Gilbert

Fehr & Peers – Mardi Pearson and Kyle Cook

Michael Baker – Jon Updike

H. W. Lochner – Brian Bonell

PB Americas – Lani Eggertsen-Goff

Other individuals: Michael G. Kavanagh, Philip Carlson, Joe Donaldson

Announcements:

AARP Day of Service

Date: Thursday, May 8th

Time: 9-12 Noon

Place: Parley's Nature Park

Project: Pulling weeds such as the thistle and myrtle spurge

Don't forget to bring gloves to cover your arms as part of the surge is poisonous.

If you are interested in volunteering, contact Steve Lester at stevelester101@msn.com or 419-7690.

Purge Your Spurge

Juan announced the following activity related to myrtle spurge: Myrtle spurge, also called donkey tail spurge is a non-native, highly invasive garden plant that is rapidly spreading in the local foothills and canyon areas. In addition, it has recently been listed as a noxious weed in Salt Lake County. All plant parts containing a caustic white sap can cause severe skin irritation.

Help stop the spread by removing your spurge plants and substitute them with Utah native plants.

- Dig up and bag your myrtle spurge
- Remove at least 4" of the rooting clump
- Exchange your spurge for 1 of 3 plant mixes containing 5 Utah native plants.
- When: Saturday, April 26, 2008, 10:00 - 4:00 pm.
- Where: REI 3285 East 3300 South

FTA funding application by Mayor Becker

Mayor Ralph Becker is submitting an application for \$1M to the Federal Transit Administration's discretionary New Starts program for the planning and start up for the Sugar House rail spur; the cost of the entire trolley line is estimated to be around \$36M.

March PRATT Volunteer Hours: 90

2. Approval of March Minutes

Helen provided the following clarification on a section of the March 26, 2008 minutes:

Further clarification on 2008 Legislative information from John Knudson, State Trails Coordinator:

Both funds are in the Natural Resources Budget

\$500,000 through House Bill 104:

\$250,000 Bonneville Shoreline Trail

\$250,000 Urban Trails for in Washington, Utah, Salt Lake, Davis and Weber Counties

\$250,000 through Executive Appropriations process:

For Trails Statewide

A motion was made and seconded and the March PRATT Minutes were approved.

3. Report from Project Manager – Walt Gilmore

The report will include, but is not limited to:

Phase 3: Parley's Nature Preserve to Tanner Park

Brian Bonell from H. W. Lochner reported on the success of the public open house held for the benefit of the Canyon Rim residents on April 2nd at the Sons of Utah Pioneers Building. Lochner made a limited number of changes to the Trail alignment as well as some other minor adjustments to the Trail design based upon feedback from the open house. Specifically, Lochner is looking at alternatives in Tanner Park related to the access and issues with right-of-way between the ball field and the UDOT right-of-way. Specifically, there is 10 feet of available space, but 14 feet is needed for the Trail as it is currently designed. Design is proceeding on schedule and the right-of-way issues will be taken care of shortly. Once the right-of-way issues have been resolved, sampling will be completed for geotech analysis so that the retaining walls can be designed.

Walt reported that once approval is completed on the alignment and the other issues, the design work should be finalized shortly thereafter so that it can go out to bid. Walt is planning on meeting with Salt Lake City (Rick Graham and Dell Cook) along with Brian Bonell to go over the environment documentation.

Dell Cook mentioned that Salt Lake City is hiring a consultant to complete a comprehensive study of the Parley's Nature Park. Any efforts related to preservation and restoration should be coordinated with Salt Lake City (Rick Graham) per Dell Cook.

Phase 4a: Sugar House Park Segment

The alignment is set and the construction documents are ready to go out to bid for this segment of the Trail. The bid package will go out in the last quarter of 2008. Currently, Walt feels that we need to have the bid package for the Sugar House Park Segment and The Draw at Sugar House go out together for efficiency and budget purposes. Walt wants to first see the budget numbers for The Draw at Sugar House and the Parley's to Tanner segments of the Trail prior to advertising the bid for the Sugar House Park segment. His rationale is that we need to make sure there are enough funds for the projects coming into the construction phase, including contingences that may be needed, before the projects go out to bid. It is anticipated that we should get construction bids that will fall well within our funding limits.

The right-of-way agreement for corner property around the Sugarhouse Park maintenance sheds is currently at UDOT; then to Salt Lake County; then to Salt Lake City; and, then to the Sugarhouse Park Authority for signature.

Brian Bonell indicated that they are planning on seeking funds from the LeRay McAllister Fund for the preservation and restoration of the spring area that is being completed in the Parley's Nature Park. The funds cannot be used to build any hardscape. The amount of the request to the LeRay McAllister is to be determined.

Juan asked if H. W. Lochner could help PRATT complete an application to the State of Utah's Non-motorized Fund. Walt indicated that would be a possibility and noted that the deadline is May 1st.

Phase 4b: The Draw at Sugar House

Steve Gilbert from ArcSitio Design indicated that Patricia Johanson had been in town last week working on the design primarily for the west side of The Draw. Steve and Patricia visited Echo Canyon to view images of the witch structures that served as a landmark to early pioneers and explorers they were entering the Salt Lake Valley that will be incorporated into the west side of The Draw. Steve re-presented the clay model that he brought last month to the PRATT Board meeting showing revisions and more design elements on the west side of The Draw.

Patricia participated in meetings held with engineers from Baker as well as Jack Hammond and David Cassell from Architectural Nexus and representatives from Woodbury Corporation. Representatives from Woodbury Corporation have verbally approved the use of the HVAC water to be filtered into the wetlands area in Hidden Hollow. Arthur Morris, Utah Open Lands' contact person for Hidden Hollow has been working with ArcSitio on incorporating the water from the two new Woodbury building's HVAC system.

Board member Matt Sibul asked about the materials used for the wall that interacts with the water feature of The Draw. Steve and Patricia are also working with Lex Hemphill from the Sugarhouse Park Authority to soften some of the features related to the current landscape of the Park on the east side of The Draw.

In response to a question from Rick Johnston about the right-of-way purchase from Woodbury Corporation, Walt indicated here is an upcoming meeting on Monday, April 28, 2008 with representatives from Woodbury Corporation. The purpose of the meeting will be to discuss the two adjustments that Woodbury asked Salt Lake City to make to the appraisal. They will also consider the cost of adding ten feet to the north side of the property that will

need to be purchased in order to make sure there is enough land to complete The Draw as it is intended by Patricia and Steve.

Ken Jones asked if the LeRay McAllister funds could be used for the construction of The Draw at Sugar House or for the wetland areas on the west side of The Draw. Walt will check on funds availability for The Draw and the wetlands area in Hidden Hollow.

Steve will be submitting the 50% complete documents at the end of May 2008. The schedule for design is to have it completed by the end of the year. A construction bid should be ready by the end of the year for advertising in anticipation of construction starting at the beginning of 2009.

Ken Jones asked if there have been meetings with Craig Mecham of Mecham Management. Walt indicated that he will set up a meeting with Craig after the meeting with Woodbury Corporation on Monday, April 28th.

Phase 5: Fairmont Park to the Jordan River Parkway (includes the crossing at Roper Yard)

Mardi Pearson from Fehr & Peers reported out on public involvement issues. The first public involvement activity was the successful Fairmont Fest at the Fairmont Park Skate Park. She also mentioned the initial distribution of the E-newsletter and business outreach efforts which included a mailer. A meeting was held with Steve Aste, the developer of the Market Street Station in South Salt Lake, on April 22nd regarding the possible bridge crossing at State Street. The May 7th meeting with the Sugar House Community Council was rescheduled to June 4th. A meeting is scheduled for residents of Wentworth Street in South Salt Lake on May 6th at the South Salt Lake Columbus Center that will be coordinated by Dick Stucki with representatives from Fehr & Peers presenting.

Kyle Cook, an engineer with Fehr & Peers, is working on the environmental clearance for the Trail alignment and he indicated he will be coordinating with UDOT on the environmental clearance. He will be spending most of his time working with the crossing at 700 East and State Street.

Walt indicated that Todd Perkins of Perkins Engineering would be making a presentation of the scroll plots at the May PRATT meeting. Todd and Walt will be meeting with representatives from Rocky Mountain Power to discuss issues with the power poles in the Trail corridor. Walt will be working with UTA on the use permits. The current study by Fehr & Peers will be completed by the end of June. After the corridor study has been completed and the use permits are in place, no further work will be done on the corridor until more funding is secured for the next phase of design.

Juan indicated that SugarHouse BBQ had encroached on the rail line and that we need resolve the issue. Walt and UTA are working on a solution.

Matt Sibul asked about the integration of the Sugar House Transit Corridor Alternatives Analysis and the PRATT Trail corridor study. Kyle Cook responded that the Sugar House Transit Corridor Alternatives Analysis has been completed. A proposal for an environmental study is being finalized. The current PRATT Trail Corridor study is out ahead of the transit corridor environmental study which has caused some issues that need to be resolved. PRATT may have to go back and amend their corridor study once the environmental assessment has occurred as part of the Sugar House Transit Corridor environmental study.

Rick Johnston reported on a meeting that Walt and Rick had with Chuck Call from Salt Lake City Public Utilities related to their preferred placement of a water transmission line along the PRATT Trail corridor or along 2100 South from 1300 East to State Street. Public Utilities is planning on putting the transmission line in the ground in about two to three years, and there is a possibility of working with PRATT to build the Trail over the water line (not including the crossings at State Street and 700 East.) Rick indicated there are many details to be worked out, but negotiations by Walt and Rick with Mr. Call are ongoing.

General: Budget – Overall and Phase Specific

Walt will present the overall and project specific budget at next month's meeting.

4. 2008 Budget Preparation and Approval

Juan suggested that the 2008 Budget Preparation and Approval process be discussed at the May Executive Committee meeting.

5. Fundraising Chair vacancy and Election of New Board Member

Election of New Board Member – Steve Aste

Juan introduced Steve Aste of Z Partners who is developing the Market Station mixed-use development in South Salt Lake. While Steve was not present, he was voted on the PRATT Board based upon his expressed interest. Steve will send a representative when he is unable to attend due to his busy schedule. Rita made the motion with a second by Steve Lester. The motion passed.

Fundraising Chair Vacancy

Fundraising Chair vacancy – Each board member was reminded that they have a responsibility to raise money on behalf of PRATT. We have been invited to submit another application to the Negley Flinn Foundation, thanks to the work of

Michael G. Kavanagh. Patagonia has asked that we resubmit our application for a Patagonia Environmental grant.

We need to think more about attracting corporate partners. Lynne indicated an interest in speaking with marketing representatives from IHC Select Health and McDonalds to see if they have any interest in becoming corporate partners with PRATT. Others mentioned that the PRATT website is a good way to recognize donors and corporate partners.

Ken Jones indicated that we need a coordinated plan and a timeline to raise money. Walt is optimistic that the congressional delegation appropriation will come through based upon recent conversations with congressional staffers. We will have more information by the end of the year. Walt indicated that we should not always look to Salt Lake City and County for the match, but rather we should seek private donations.

Robin offered to create an outline of methods for fundraising that would provide a framework of choices that could be considered.

It was suggested by Ken Jones that all Board members attend the next Executive Committee because of the discussion planned around fundraising.

George suggested that an effort be made to do an annual plan of projects and activities. George suggested that a Board retreat be held to set forth a strategic planning of action for the upcoming year. Steve Lester supported George's idea of a Board retreat.

Juan has a call into Kim to talk about fundraising efforts. Lynne mentioned that Kim called her just prior to the PRATT Board meeting and suggested that the list of grants that was compiled by Stacy last year be passed out to all board members.

6. Training Opportunities through Utah Nonprofits Association

The Utah Nonprofits Association has training available for Board members. Lynne will send out the schedule to all board members via E-mail.

7. Utah Nonprofits Association Ethical Standards Statement Affirmation

Board members were asked to review the Ethical Standards individually. This matter will be discussed at the June PRATT board meeting.

George asked the purpose of joining Utah Nonprofits Association. Robin indicated that she suggested PRATT join because of the benefits they offer.

8. Vice Chair Reports (3 minutes each)

- **Robin Carbaugh, Rick Johnston and George Ramjouw – Co-Vice Chairs for Project Coordination**

Robin, Rick and George will be working with Walt and Salt Lake City Public Utilities on the transmission line placement. Updates on other areas of the Trail are included in Walt Gilmore's report above.

- **Ken Jones - Vice-Chair for Government Relations**

Ken had nothing to report related to government relations.

- **Lynne Olson - Vice-Chair for Outreach & Public Relations**

Lynne noted several outreach/media opportunities that recently occurred:

- Salt Lake City Council District 6 & 7 Outreach meeting: Council member Simonson made the PRATT brochure available to attendees.
- An article appeared in the Sugar House Journal on the PRATT Trail status

- _____ - **Vice-Chair for Fundraising**

See conversation above.

- **Steve Lester – Vice-Chair for Volunteer Coordination**

Steve is working on recruiting volunteers for the upcoming events: National Trails Day, Venture Outdoors Festival in Canyon Rim Park and the 4th of July Arts Festival in Sugar House. He will contact individuals via E-mail to see if they are able to volunteer time.

- **Helen M. Peters – Secretary**

Helen was hoping to introduce Alyson Brennan who will be volunteering with our compliance with IRS regulations, but she had a schedule conflict with a work meeting. Alyson is an auditor for the IRS.

Helen made a motion related to changing the title of the Co-Chair for East/West Project Coordination committee. The motion was to change the name of the committee members to **Co-Vice Chairs for Project Coordination**. The motion passed.

A Board orientation will be scheduled within the next month.

Lynne asked if we should post our IRS Form 990 on our website for transparency purposes. Since we have not filed a Form 990, we will not post it on our website. We are not required to file with IRS until our operating

budget is at \$25,000. We will post our 501(c)(3) determination letter from the IRS on our website.

Helen reminded everyone that there were several documents attached to the Agenda such as Board Members Roles and Responsibilities and the Strategic Plan.

- **Suzanne Weaver – Treasurer**

Checking account balance \$6,323.50
Savings account balance \$27,393.55 (restricted)

Suzanne noted that we had received the final \$4,000 installment from the Salt Lake County ZAP Tier II funds.

9. Other Business

FYI –

National Trails Day, June 7th Theme: Join Us on the Trail
Venture Outdoors Festival at Canyon Rim Park – Saturday, June 14th
Sugar House Arts Festival – July 4th

New Hire at the National Park Service

The National Park Service Rivers, Trails & Conservation Assistance Program has hired Marcy DeMillion to replace Bill Farrand. PRATT needs to file an application to have Marcie work with PRATT; the application is due in August.

Blueprint Jordan River

Salt Lake County, in collaboration with Envision Utah, is hosting a series of workshops called Blueprint Jordan River, *Imagine the Possibilities*.
Go to <http://www.blueprint.slco.org/doctopdf/WorkshopFlyer.pdf> for more information. You can also complete an on-line survey at www.blueprint.slco.org.

Workshops:

Tuesday, May 6th Sandy City Hall
Wednesday, May 7th Salt Lake Community College
Thursday, May 8th Day Riverside Library
Tuesday, May 13th Utah Cultural Center
Wednesday, May 14th Bluffdale Elementary
Thursday, May 15th Saratoga Shores Elementary School

Workshop attendees must RSVP by contacting Mary at 801-303-1459 or mdavies@envisionutah.org.

10. Next Meeting:

PRATT Executive Committee

The PRATT Executive Committee meeting is scheduled for the second Wednesday of each month. Here is the schedule for 2008:

May 14th
June 11th
July 16th
August 13th
September 10th
October 8th
November 12th
December 10th

PRATT Board Meeting

The PRATT Board meetings have now been changed to the fourth Wednesday of each month. Here is the schedule for 2008:

Unless otherwise arranged, all meetings are held at the Salt Lake County Government Center located at 2001 South State Street; however, room locations change from time to time.

Date	Room
May 28 th	S1002
June 25 th	S3009
July 23 rd	S1002
August 27 th	S1002
September 24 th	S1002
October 22 nd	S3009
November 26 th	S1002
December 24 th	S1002 (we will change the date closer to December)